



NOTICE OF MEETING

CABINET

TUESDAY, 27 JUNE 2023 AT 2.00 PM

**THE EXECUTIVE MEETING ROOM - THIRD FLOOR, THE GUILDHALL,
PORTSMOUTH**

Telephone enquiries to Anna Martyn - Tel 023 9283 4870

Email: Democratic@portsmouthcc.gov.uk

If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

Membership

Councillor Steve Pitt (Chair)

Councillor Suzy Horton (Vice-Chair)

Councillor Dave Ashmore

Councillor Kimberly Barrett

Councillor Ian Holder

Councillor Lee Hunt

Councillor Hugh Mason

Councillor Darren Sanders

Councillor Gerald Vernon-Jackson CBE

Councillor Matthew Winnington

(NB This agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.

Public health guidance for staff and the public due to Winter coughs, colds and viruses, including Covid-19

- Following the government announcement 'Living with Covid-19' made on 21 February 2022 and the end of universal free testing from 1 April 2022, attendees are no longer required to undertake any asymptomatic/ lateral flow test within 48 hours of the meeting; however, we still encourage attendees to follow the public health precautions we have followed over the last two years to protect themselves and others including vaccination and taking a lateral flow test should they wish.
- We strongly recommend that attendees should be double vaccinated and have received any boosters they are eligible for.
- If unwell we encourage you not to attend the meeting but to stay at home. Updated

government guidance from 1 April 2022 advises people with a respiratory infection, a high temperature and who feel unwell, to stay at home and avoid contact with other people, until they feel well enough to resume normal activities and they no longer have a high temperature. From 1 April 2022, anyone with a positive Covid-19 test result is still being advised to follow this guidance for five days, which is the period when you are most infectious.

- We encourage all attendees to wear a face covering while moving around crowded areas of the Guildhall.
- Although not a legal requirement, attendees are strongly encouraged to keep a social distance and take opportunities to prevent the spread of infection by following the 'hands, face, space' and 'catch it, kill it, bin it' advice that protects us from coughs, colds and winter viruses, including Covid-19.
- Hand sanitiser is provided at the entrance and throughout the Guildhall. All attendees are encouraged to make use of hand sanitiser on entry to the Guildhall.
- Those not participating in the meeting and wish to view proceedings are encouraged to do so remotely via the livestream link.

AGENDA

1.Apologies for Absence

2.Declarations of Interests

3.Record of Previous Decision Meeting - 21 March 2023 (Pages 7 - 12)

A copy of the record of the previous decisions taken at Cabinet on 21 March 2023 is attached.

4.Fee Structure for Additional Licensing Scheme for Houses in Multiple Occupation in Portsmouth (Pages 13 - 32)

Purpose

To present the finalised fee structure for the Additional Licensing Scheme for Houses in Multiple Occupation in Portsmouth.

RECOMMENDED that the Cabinet

- 1. Approves the proposed fee structure for the city council's Additional HMO licensing fees as outlined in Appendix 1, to apply to all HMO licences granted through the Councils additional licensing scheme designation which will commence on 1st September 2023.**
- 2. Instructs officers to conduct an annual review of the fee structure for the additional licensing scheme throughout the designation period, and present proposals for any required fee adjustments accordingly to the cabinet member of Community Safety for approval.**

5.Household Support Fund - Cost of living support (Pages 33 - 50)

Purpose

1. To outline the assistance being provided to residents of Portsmouth in financial hardship, through the administration of the Household Support Fund made available by the Department for Work and Pensions (DWP) for the year April 2023 to 31 March 2024.
2. To provide an update on the support the council is providing to residents to help with the rising cost of living.
3. To outline the plan to align the tackling poverty work and cost of living work, including the administration of the Household Support Fund.

6.Statement of Community Involvement (Pages 51 - 88)

Purpose

To introduce the updated Statement of Community Involvement (SCI). This document explains how residents and businesses can take part in the process of developing planning policy and the managing new development in the city.

RECOMMENDED that the Cabinet

- 1. Approve the updated SCI as set out in Appendix 1 of this report for a six-week public consultation.**
- 2. Agree that, assuming that no major matters leading to substantial changes are raised as part of the consultation, that the SCI is adopted by the City Council.**
- 3. Agree that Minor amendments to the SCI arising from the consultation to be approved by the Assistant Director of Planning & Economic Growth**

7.Local Development Scheme (Pages 89 - 108)

Purpose

To introduce the updated Local Development Scheme (LDS), which sets out the timetable for the preparation of development plan documents in Portsmouth.

RECOMMENDED that the Cabinet approve the updated LDS as set out in Appendix 1 of this report.

8.Queen Alexandra (QA) Hospital Emergency Department support (Pages 109 - 124)

Purpose

To consider an application for Community Infrastructure Levy ('CIL') Funding of £436,893.68 by Portsmouth Hospitals University NHS Trust ('the Trust') for community infrastructure outputs at Queen Alexandra Hospital (QA).

RECOMMENDED that Cabinet

- 1. Note the content of the report.**
- 2. Recommend to Full council, to approve the recommendations of the report.**

Full Council to approve:-

The granting of £436,893.68 from Community Infrastructure Funding to Portsmouth Hospitals University NHS Trust for the provision of infrastructure in accordance with the Community Infrastructure Levy Regulations 2010 (as amended) ("CIL Regs") to be funded from Capital Infrastructure CIL.

- 3. To write to Portsmouth Hospitals University Trust to confirm that CIL is part of the expected infrastructure costs of any significant project/development and is a levy to compensate for the full range of additional public infrastructure requirements that will arise from developments and will fall to the Council. The part of the NHS responsible for resourcing any future funding allocation for major projects locally, should therefore include any future CIL contribution as part of the budget it provides for the project.**

9.Housing & Social Care Scrutiny Panel - Response report for Review of Provision of breaks / respite for carers (Pages 125 - 152)

Purpose

To set out the recommendations arising from the Housing & Social Care Scrutiny Panel review of the provision of breaks/respite for carers, particularly those who care for someone with Dementia.

RECOMMENDED that the Cabinet

- 1. That the Panel is thanked for its work in undertaking the review.**
- 2. That the Cabinet notes and supports the recommendations of the review together with the officer responses to the recommendations.**

10.Economic Development, Culture & Leisure Scrutiny Panel - Response report for Review of Engagement with culture and leisure (Pages 153 - 208)

Purpose

To set out the response of officers to the Economic Development Culture and Leisure Scrutiny Panel's recommendations arising from a review into engagement with culture and leisure - widening social participation in Portsmouth.

RECOMMENDED that the Cabinet

- 1. Thank the panel for its work in undertaking the review.**
- 2. Notes and supports the recommendations of the review, which are set out in Appendix 2 to this report, together with the officer responses to the recommendations.**

11.Education, Children & Young People Scrutiny Panel - Response report for Review into school attendance (Pages 209 - 242)

Purpose

To set out the response of officers to the (ECYP) Scrutiny Panel's recommendations arising from a review into school attendance with a focus on transitional Years 6 to 7.

RECOMMENDED that the Cabinet

1. Thank the panel for its work in undertaking the review;
2. Note and support the 8 recommendations of the review, which are listed in Section 4 and Appendices A and B of this report, including the financial implications relating to recommendations 4 and 6; and
3. Note and support the responses from officers detailing how each of the recommendations will be implemented as set out in Section 4 of this report.

12.Appointments to Outside Organisations and Member Champion positions (Pages 243 - 276)

Purpose

To agree appointments to represent the Council on the governing bodies of the outside organisations listed in Appendix 1 for the 2023/24 municipal year.

RECOMMENDED that the Cabinet

1. Agrees appointments to represent the Council on those outside organisations set out in Appendix 1 for the 2023/24 municipal year; and
2. Agrees Member Champion positions and appointments for the 2023/24 municipal year.

13.Spinnaker Tower partnership agreement (Pages 277 - 280)

Purpose

To update the Cabinet on the partnership agreement with Macmillan Cancer Support in relation to the Spinnaker Tower.

14.Modern Slavery and Human Trafficking Statement (Pages 281 - 300)

Purpose

To provide context to the council's Modern Slavery Transparency Statement, update progress against the 2022/23 improvement plan, and to seek approval to publish the statement (appendix 1) on the council's website as required by the Modern Slavery Act 2015.

RECOMMENDED that Cabinet approves that

1. The Modern Slavery and Human Trafficking Statement for the signature of the Leader and publication on the council's website (see appendix 1) and
2. The programme of work set out in item 11 of this report.
3. That Full Council be asked to note the decision of the cabinet to approve and publish the statement.

Members of the public are permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting nor records those stating explicitly that they do

not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.

Whilst every effort is made to webcast this meeting, should technical or other difficulties occur, the meeting will continue without being webcast via the Council's website.